

Dr. Howard S. Katz Award for Excellence in Teaching

Faculty of Dentistry

Nomination Procedure

Description of Awards Program



This award will be presented to a member of the Faculty of Dentistry for superior teaching at the undergraduate or graduate level. The Dr. Howard S. Katz Award is presented at Spring Convocation.

The award will consist of a scroll, a cheque for \$2,000 and the recipient's name will be inscribed on a plaque to be mounted in the Faculty Council Room. No staff member can be given the distinction more than once in a five-year period. The award will only be presented if a strong candidate is identified.

Eligibility and Nomination Procedure

Nominations will be sought through an email to Faculty Council members. All current professors in the Faculty are eligible to be nominated by any member of the academic staff and recent graduates (5 years). Each nomination will be initiated by two letters of support; one from the nominator and one from a seconder. Nominators should provide a rationale for proposing a candidate for the award. Nominees must be willing to attend Convocation to accept the award if selected. Nominations from staff and recent graduates must be received prior to *March 9th*.

The following criteria will be used:

- Effectiveness of teaching strategies
- Ability to engage and motivate students
- Enthusiasm for teaching
- Ability to act as a role model for personal and professional development of students;
- Involvement with course development or improvement
- Effectiveness of examination/evaluation methods
- Impact the nominee's teaching has had on former students' academic achievements or other successes
- Effective interactions with students;

The nominator could solicit evidence of superior teaching:

- Letters from alumni, colleagues and administrators, describing the nominee's various contributions (Note: letters from current students are discouraged)
- Documented attendance at teaching development workshops, etc;

Nomination Procedure

The Dean's office will complete the dossier with the following documents and information:

- A curriculum vitae
- Course evaluations for two years
- Information about the nominee's length of service

Selection Process

The recipient will be selected by an *Ad hoc* Selection Committee consisting of the:

- Dean *ex officio*
- Associate Dean (Academic) *ex officio*
- President of the Dental Students' Society *ex officio*
- Graduate Program Director *ex officio*
- President of the Post-Graduate Students' Society *ex officio*

When a nomination is not chosen as the award recipient, the nomination will be automatically considered in the following year. Previous award recipients will not be eligible for re-nomination for a period of 5 years.

The award was approved by Faculty Council – March 21, 2001

The Executive Committee approved the addition of nomination for superior teaching at the graduate level and the membership to reflect the addition - January 2012

The Executive Committee and Faculty Council approved the revised procedure – April 2014